

**Teton County Historic Preservation Board  
Meeting Minutes**

March 14, 2023

Committee Members present: Michael Stern (President)  
Mackenzie King (Vice President)  
Andrew Salter (Treasurer)  
Kiley Maas (Secretary)  
Kurt Dubbe  
Erin Gibbs  
Sherry Smith  
David Vandenburg

Committee Members absent: Rose Caiazza

Secretary/Consultant: Susan Eriksen-Meier

Other: Abigail Moore (Deputy County Attorney)

**I. Opening**

- A. Meeting called to order by Michael at 7:13 PM.
- B. Roll Call
- C. Quorum established

**II. Adoption of Agenda**

Additions to Agenda: Discuss Zoom / online meetings and historic structures in the parks.

Motion to amend the agenda as stated.

Motion: Andy  
Second: Erin  
Vote: 6-0-0 (Sherry and Kiley had not yet joined, Rose absent)

**III. Approval of Minutes**

Erin and Kiley noted corrections: Erin not in attendance. Kiley mentioned twice. Verbiage to be corrected.

Motion to approve the amended minutes as stated.

Motion: Erin  
Second: Kiley  
Vote: 8-0-0 (Rose absent)

**IV. Public Comment**

None

**V. Communications**

None

**VI. Action Items / New Business**

A. Demolition Permits

a. DEM23-001

In regards to demo permit DEM23-001 for 500 East Kelly, the property is not found to be historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register. The Teton County Historic Preservation Board does not recommend a ninety (90) day stay in the issuance of a demolition permit.

Motion: Mackenzie  
Second: Erin  
Vote: 8-0-0 (Rose absent)

b. DEM23-002

In regards to demo permit DEM23-002 for 515 & 517 E Hansen, these properties are not found to be historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register. The Teton County Historic Preservation Board does not recommend a ninety (90) day stay in the issuance of a demolition permit.

Motion: Erin  
Second: Andy  
Vote: 8-0-0 (Rose absent)

c. DEM23-003

In regards to DEM23-003 for 370 N Glenwood St, the main house on this property is found to be historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register under the following criteria:

1. Age: 1925 Main house (log structure) on the property (build date per Teton County GIS)
2. Historic Significance: Distinctive characteristics of a type, period, method of construction or artisan
3. Integrity: Design, materials, workmanship, and location

The Teton County Historic Preservation Board recommends a ninety (90) day stay in the issuance of a demolition permit for public comment and in order for the applicant, the TCHPB, and other interested parties, to explore alternatives to demolition.

Motion: Mackenzie  
Second: Erin  
Vote: 8-0-0 (Rose absent)

d. DEM23-004

In regards to demo permit DEM23-004 for 335 N. Cache, this property is not found to be historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register. The Teton County Historic Preservation Board does not recommend a ninety (90) day stay in the issuance of a demolition permit.

Motion: Kurt  
Second: Erin  
Vote: 8-0-0 (Rose absent)

e. DEM23-005 & DEM23-006

In regards to demo permits DEM23-005 for 915 Simon Lane and DEM23-006 for 910 Smith Lane, these properties are not found to be historically significant according to the Town of Jackson Designation Criteria to the Jackson Historic Register. The Teton County Historic Preservation Board does not recommend a ninety (90) day stay in the issuance of a demolition permit.

Motion: Andy  
Second: Erin  
Vote: 8-0-0 (Rose absent)

B. 2023-2024 Local Government Funding Request

I move to approve the submission of the 2023-2024 Town of Jackson and Teton County funding request after further review and approval by Board Member and Treasurer, Andrew Salter, and myself, Michael Stern.

Motion: Michael  
Second: Sherry  
Vote: 8-0-0 (Rose absent)

**VII. Discussion Items**

- A. New procedure for TCHPB list coming in April referencing the requirements of the Administrative Procedure Act.
- B. Sherry mentioned for the Awards to be added to the budget for the fall.

**VIII. Updates / Old Business**

Future monthly meetings to be held in person.

Motion: Michael  
Second: Mackenzie  
Vote: 8-0-0 (Rose absent)

**IX. Motion to adjourn at 9:14 PM**

Motion: Michael  
Second: Sherry  
Vote: 8-0-0 (Rose absent)

Next meeting will be held April 11<sup>th</sup>, 2023 from 7:00-9:00 PM in the Teton County Board of Commissioners Meeting Room, 200 S. Willow St. in Jackson, Wyoming. Meetings are also available via Zoom.

Minutes Approved

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Kiley Maas, Secretary

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Date