

## **Teton County Historic Preservation Board Meeting Tuesday, November 8, 2022 7:00-9:00 pm**

### **MINUTES**

In attendance: Board members, Andrew Salter, David Vandenberg, Rose Caiazzo , Kiley Maas. Sherry Smith joined at 7:13 pm due to a poor internet connection. Also in attendance Abigail Moore, Deputy County Attorney and Susan Eriksen-Meier, staff. Absent: Board members Erin Gibbs, Mackenzie King, and Kurt Dubbe.

Michael Stern called the meeting to order at 7:00 pm. He asked for formal roll call, and the board members identified themselves. Michael confirmed that a quorum was present. Sherry Smith had difficulty getting on the call, joining at 7:13 pm.

Michael began the meeting by moving to amend the agenda to include the discussion item "Survey of Wilson". Andy Salter seconded that the agenda be approved as amended. All board members voted to amend and approve.

Discussion of October 2022 minutes: Kiley Maas asked that her name be corrected throughout the minutes. Michael asked that the motion for P22-224: 565 S. Glenwood that reads "I move to recommend approval [or denial]" be corrected to read "I move to recommend approval". Abigail Moore, Deputy County Attorney requested that the language under Action Item Samantha Ford/Turning Stone Proposal be amended to read that the board "continued" discussion on this proposal, instead of "tabled". Andy motioned to approve the October 2022 minutes with the three amendments discussed. David Vandenburg seconded, the motion carried unanimously.

Michael Stern asked if there was any discussion around the public communication. There were none, so Michael moved on to public comment.

Public comment, Michael Stern asked that people who wish to make comments first state their names and keep their comments to a maximum of three minutes. There was no public comment.

Michael confirmed that the meeting agenda did not include action items this month.

New business: Michael stated that the board training item on the agenda is a recommendation from Abigail Moore, Deputy County Attorney. The group discussed scheduling the training. Abigail shared that Keith Gingery trains county boards throughout the year and that board members find it useful. Michael pointed out that the TCHPB agendas vary a great deal in the amount of work, and that we should schedule a time outside of our regular meeting schedule. Susan asked if we needed to put a public notice in the paper. Abigail answered that notice on our website would be sufficient and that the training should be identified as a special meeting. The group discussed adding the training before the January meeting, which is scheduled to be held in-person at the County Commissioners meeting room. Sherry would need to be included online, as she will be out of town. The group scheduled the training at 6 pm January 10, 2023, immediately prior to the January TCHPB meeting.

Discussion of Turning Stone proposal: Michael asked for clarification on the October proposal discussion. Andy recalled that there were questions about her budget amount. Susan was asked to clarify the budget amounts. Susan did, but a new proposal was not sent to the Board

Discussion of social media: Rose has a presentation.

While the group waited for Rose to share her screen, the communication item about the email from the News and Guide reporter was briefly discussed. David Vandenburg said it was good for all the board members to receive these emails, so that someone could respond. The email asked for an interview from a board member regarding Swinging Bridge.

Rose gave an update on our Facebook page. She finally managed to correct the error and now we have full control of our "old" Facebook page. Rose updated our page appearance to be consistent with our website, and correctly reflect our mission and purpose. In one month, on our Instagram page we had 363 accounts followers. Rose's work to get our social media campaigns going is very successful and the board thanked her for her great work.

The group discussed continuing the social media campaign with a paid contractor. Rose volunteered her time to get it started, but cannot continue. Michael reminded the board that the TCHPB budget includes a community outreach line item. Andy suggested that we should include our budget so that we wouldn't get may result in very large proposal. Rose and Susan will put together an RFP. The group discussed procedures for posting RFP and contract.

Michael shared information about a community effort to purchase Hungry Jacks. There is an informational meeting at Wilson School House tomorrow ay 6 pm. Wilson has not been surveyed. Does the board want to commission a survey to designate Wilson a historic district. Michael

Michael moved to adjourn the meeting, David Vandenberg seconded. The vote to adjourn passed unanimously. Meeting adjourned at 7:55 pm.

Minutes Approved

---

Michael Stern, President

Date