

**Teton County Historic Preservation Board  
Virtual Meeting-Revised Agenda  
Tuesday, February 9, 2021, 7:00-9:00 pm**

**AGENDA**

- |  |         |
|--|---------|
| 1. Call to order, roll call, and welcome             | 7:00 pm |
| 2. Approve or amend agenda and minutes               | 7:05 pm |
| 3. Public Comment (items not on the agenda)          | 7:10 pm |
| 4. New Business                                      | 7:30 pm |
| a. Visitor Stephanie Lowe: WYDOT                     |         |
| b. Participation in Bridge Replacement WYDOT 48TE973 |         |
| c. Committee to Oversee CLG project                  |         |
| d. Demolition Committee                              |         |
| e. Recruit Board Member                              |         |
| 5. Property Updates                                  | 8:00 pm |
| a. 20 E. Hansen                                      |         |
| b. 445 E. Kelly Ave Brown property RFP               |         |
| 6. Action items:                                     | 8:30 pm |
| a. 105 Mercill demo permit                           |         |
| b. 135 N Cache Street (B21-0016) 30 day stay         |         |
| 7. Adjourn   | 9:00 pm |

**Communications & Staff Report**

1. Kelly Bowlin, TC Planning: Susan and Kelly discussed the **communication process for demo permits**. Permits will now go to [tetonpreservation@gmail.com](mailto:tetonpreservation@gmail.com) and Susan is responsible for getting them on the meeting agenda, as well as copying Mackenzie, Michael and other board members.
2. Susan and Clare met and **refined their division of TCHPB tasks**. Susan is responsible for the meeting agendas and will meet with Michael to review one week before each meeting to ensure an organized agenda. Clare will continue to handle Zoom logistics and board minutes, as well as taking on projects, such as digitizing the hard-copy files.
3. Susan **updated our phone system greeting**. In addition to making the message friendly, it now also provides Susan cell phone for urgent business.
4. Susan's started **editing our website**
5. **TCHPB Mailchimp List: 312 new contacts** uploaded from our Gmail
6. **Frank Johnson Memorial Fund** contract signed
7. **CLG grant contract** received and submitted to BCC for signature