**MINUTES**

**TETON COUNTY HISTORIC PRESERVATION BOARD MEETING**

**VIRTUAL MEETING**

November 11, 2020 7:00 PM

**CALL TO ORDER**

**PRESENT WERE:** Board members present were Mackenzie King, Vice President; Michael Stern, Treasurer; Andy Salter; Sherry Smith; and Kristine Abbey were present. Board staff members Susan Eriksen-Meier and Clare Stumpf were present. County Commissioner Mark Newcomb was present.

**APPROVAL OF AGENDA AND MINUTES**

Stern changed the interim president agenda item to electing a new president for the board because Katherine Wonson has officially resigned. Stern moved to approve the agenda and Salter seconded. The motion passed unanimously. The minutes from last month were approved unanimously.

**NEW BUSINESS**

*Mercer Cabin Relocation*

Dubbe will update on this item when he is present. He is waiting on Rush Jenkins, Klaus Baer, and Carla Hansen to reach out to him.

*Demo Permits*

165 N. Glenwood (Nurse’s Quarters) Update

Stumpf will ask Brigid Mander to attend next month’s meeting to provide some updates.

505 E. Simpson

King reported that this structure is a residential home that will be moved to accommodate a subdivision of the property. Asbestos was found in all of the ceilings. It was built in 1975 and there was a two-story addition added in 1993. King and Stern commented that it was difficult to see the original ranch house after all of the modifications. Abbey motioned to not recommend a stay. Stern seconded and the motion passes unanimously.

*Frank Johnson Memorial Fund*

Smith said that Morgan Jaouen is busy planning the new museum. She hopes that this fund will be up and running by the end of the year.

*Hoback Cabins on County Land*

King said that Kurt Dubbe did go to the site and take photos. Relocating these homes would be difficult and there are no plans for the property at this time. King will reach out to Esther Judge-Lennox about the possibility of relocating the cabins.

*Comments on Section 106: Cell Tower*

King showed a map of the 115-foot tower that will look like a tree. Hamilton Smith suggested that the board postpone reviewing this item until AT&T provides a site plan that accords to the environmental review. The current cell tower requires a new road. Stern said that the Board needs to check in with the Planning Department and find out the status of the application. Eriksen-Meier will reach out to the County.

*Elect a New President*

Stern commented on how Monay Olson has not been to a meeting recently. If the Board is now reduced by two board members (Olson and Wonson), then new Board members could be appointed. Eriksen-Meier added that Olson has recovering from surgery. Smith added that in the bylaws, there are rules about how many meetings board members can miss. Eriksen-Meier said that this Board is working very well together and that the holidays are a difficult time to pick up a new obligation. The Board of County Commissioners needs to publish the Board opening. Salter looked at the bylaws: the Board must contain 7-11 members, members must attend 8/12 meetings per year, and vacancies must be filled by the BCC within 60 days. Eriksen-Meier suggested creating a board matrix to see what qualities are missing on the Board.

Stern added that Wonson did bring a lot to this Board, but if the Board is organized well, members can still be effective. Members may need to work a bit harder to get in touch with people that Wonson knows. King asked if Stern would be willing to be the new president. Stern said yes, especially since his treasurer role is diminished at this point. Salter nominated Stern for president and King seconded. The motion passed unanimously.

Eriksen-Meier suggested creating a consent agenda to streamline board meetings. She will also contact the County Clerk for the Board’s financial statement.

*Old Bill’s Funding Update*

Eriksen-Meier said that the Board made less money ($2,610) this year than last year. She will send everyone thank-you notes and think about creating a MailChimp list. The check went to the County.

*Community Foundation Grant Applications*

Eriksen-Meier said that the Board will find out about the status of this application in the beginning of December.

*SHPO CLG Grant Application*

This grant requires a match. Even if the Board does not receive the full application amount, it may receive some funding. Stern added that there is ongoing tension between the Town and the County—the Board is technically a County board working on a Town ordinance. The Board needs to speak with Paul Anthony before the first reading of the ordinance, which is on Monday. The ordinance is completely voluntary. Eriksen-Meier and Stern will try and sit down with Commissioner Barron. Commissioner Newcomb should be an advocate.

**PUBLIC COMMENT**

N/A

**STAFF REPORT**

Stumpf reported the correspondence from the month, including multiple emails about the grant applications and the letters that different community members wrote in support of the grants. Andrew Joyner reached out about re-creating some plaques from the Kelly Cabin for his family, and Abbey will follow up with him.

Review of Action Items:

|  |  |  |  |
| --- | --- | --- | --- |
|  | YES | NO | MOVED |
| All |  |  |  |
| * Get agenda items to Stumpf five days before meeting
 | X |  |  |
|  |  |  |  |
| Stumpf |  |  |  |
| * Post agendas and minutes
 | X |  |  |
| * Update demolition log and review
 | X |  |  |
|  |  |  |  |
| Stern |  |  |  |
| * Send out Paul Anthony’s response to the Board’s comments on the new ordinance
 |  |  |  |
|  |  |  |  |
| Nourai |  |  |  |
|  |  |  |  |
| Olson |  |  |  |
| * Follow up with 20 E. Hansen
 |  |  |  |
|  |  |  |  |
| Engle |  |  |  |
|  |  |  |  |
| Dubbe |  |  |  |
|  |  |  |  |
| Eriksen-Meier |  |  |  |
|  |  |  |  |
| King |  |  |  |
| * Reach out to ***Lorna AND HAMILTON ADD*** for more information about the cell tower
 |  |  |  |

**COMMITTEE REPORTS**

**Town and County Integration 2020**

*Genevieve Lot*

No updates.

*Demolition Permit Review*

Stern reported that this item will be worked into the new ordinance and LDRs.

**Grant/Contract Oversight Committee**

*Preservation Strategies Study*

King has been reading through the comments she’s received. Eriksen-Meier said that it could exacerbate the situation if the Board shows up to support the ordinance. Stern responded that there was no resistance from the Town other than the involuntary designation. Stern will attend the meeting on Monday to show support.

**Strategic Alliances**

*JHHSM Location Move Update*

Smith reported that the museum is on the land and they have hired an architecture firm. The Capital Campaign is also underway.

*Community Character Initiative*

Nourai is out of the country and will report next month.

*Affordable Historic Housing*

King reported that the Housing Authority is reviewing the RFP for developing this property. The buildings are very interesting and it would be nice for them to be kept on site. Stern added that the RFP was approved this morning and now the Board will wait for the result. King said that the buildings have significance, and Stern agreed, adding that there is a fantastic interpretive opportunity for the power-generating building to tell a story about the Town’s development. King said that it was the first building in Town to have electricity, and there is still a hydroelectric wheel in the basement.

Abbey added that the Millward street signs will soon be replaced with signs that are not misspelled. Councilor Stanford supported this change and the new signs should be up by Christmas.

*Next Meeting*

The next meeting is December 8, 2020.

Meeting adjourned.

Board Terms:

Monay Olson 6/30/21

Sherry Smith 6/30/21

Ryan Nourai 6/30/22

Kristine Abbey 6/30/22

Kurt Dubbe 6/30/22

Mackenzie King 6/30/23

Michael Stern 6/30/23

Andy Salter 6/30/23