**MINUTES**

**TETON COUNTY HISTORIC PRESERVATION BOARD MEETING**

**VIRTUAL MEETING**

October 13, 2020; 7:00 PM

**CALL TO ORDER**

**PRESENT WERE:** Board members present were Mackenzie King, Vice President; Michael Stern, Treasurer; Andy Salter; Sherry Smith; and Kurt Dubbe were present. Board staff Susan Eriksen-Meier was present. Morgan Jaouen was present. Board President Katherine Wonson has asked the Board to find an interim chair as she handles a family emergency.

Wonson has asked the board to stay focused on the Town’s Preservation Ordinance. Now that the County has taken over bookkeeping, Stern is open to changing his office. Dubbe reminded the Board that due to the bylaws, there are certain positions that need to exist, including Treasurer. The Board can also reconsider bylaws. Stern thinks the Board should retain some form of a monthly statement of the financial state of the Board. The Board will still need to apply annually for the CLG grant. Eriksen-Meier will ask the County for a monthly financial statement. Stern called the meeting to order and there was a quorum.

Eriksen-Meier suggested sending flowers for Wonson. Jaouen also talked about a way to remember Wonson’s mother via a historic preservation effort.

**APPROVAL OF AGENDA AND MINUTES**

The board approved the agenda and last month’s minutes unanimously.

**NEW BUSINESS**

*Mercer Cabin Relocation*

Dubbe has been getting a small amount of feedback from the Town. When the Town attorney returns from leave, there will be another discussion. It is unlikely action will be taken this year. Before the remedial work gets done, the Town needs to confirm the acquisition. This process has shown that the Town does not have protocol in place for these kinds of transactions. The Board could offer planning guidance to the Town. If the Board is not interested, Dubbe could do so. The Town can only dispose of the property through public auction. King suggested looking at the way other communities have handled these situations. Dubbe will provide an update at the next board meeting.

*Demo Permits*

10 E. Simpson & Elk Refuge

Jaouen said that the house is still up on temporary blocking and the foundation is being laid right now.

165 N. Glenwood (Nurse’s Quarters) Update

Dubbe reported that two non-contributing storage structures on property have been gone for a while. Brigid Mander is still looking for funders for the main project and Stern is not sure what the status is. Dubbe suggested inviting Mander to the next meeting. Stern has not sent her the contract yet regarding her seed grant turned consulting contract and will follow up.

20 E. Hansen

It is a noteworthy structure. Jaouen said that this property and the Miller House are on the market. It is on the agenda to keep an eye out. Stern suggested removing these from the agenda and King will keep them on her radar.

Miller House

Remove from agenda and King will stay alert.

*Frank Johnson Memorial Fund*

Smith reported that the Jackson Hole Historical Society and Museum (JHHSM) will manage this fund. Goal will be to manage students working on local or state projects who are going to the National History Day with their expenses. Not sure if there will be input from teachers or if all students ill receive funding. Sally Johnson will write a letter to start soliciting for gifts at St. John’s. Jaouen said that there needs to be a plan for distributing funds. JHHSM will accept donations. Eriksen-Meier wondered about working with the Fund for Public Education which hands out scholarships that the Community Foundation used to give out. There are specific IRS requirements for distributing scholarships. King asked about the timeline for fundraising and Smith expects to have enough money by the spring. Eriksen-Meier reminded Jaouen that expenses need to be covered early, especially if students are traveling to Washington DC.

*Hoback Cabins on County Land*

Smith looked at the cabins and they are almost underneath the Hoback Bridge. Stern said eh spoke with Wonson and Alyssa Watkins and the County said that they need to go. The cabins are below the floodplain. Watkins has been trying to save them and hasn’t made any progress. It would be worth contacting Esther Judge-Lennox to see if there could be a home for them. The County has no options to offer. Dubbe will go look at them. The Board did ask the County to do some research on them, but the Board hasn’t heard anything. Dubbe said that a former TCHPB member used to live in the cabins. Eriksen-Meier will contact Chris Clabuesch about possibilities within the County.

*Comments on Section 106: Cell Tower*

Dubbe remembers this issue not warranting Board comment. There was also a tower going in over by Spring Gulch Road. This tower will be designed to look like a 150-foot tree (there aren’t any other conifers in the area!). Project consultants are looking for any potential effects on historic properties. There could be historic resources but there is only one cabin from 2016 there. King will reach out to Lorna for more information.

**PUBLIC COMMENT**

N/A

**STAFF REPORT**

Clare Stumpf was absent from the meeting and King went through the staff report, which included emails from Kelly Bowlin about lapsed demolition permits on Deloney; a draft agreement for the contract for the Nurses’ Quarters and the problem with appraising the property; and the Board officially has an Instagram! The Board will look into the historic significance of a church in Alta.

Important Dates: The Community Conservation Collective meeting is on 10/14. Eriksen-Meier is submitting a grant to the Community Foundation on 10/30, and the CLG grant (to consolidate historic mapping information) is due by 10/16. Betsey Engle is helping with the grants. Old Bill’s checks will be ready on 10/27 and Stern will pick it up. Stern asked if Eriksen-Meier had talked with Paul Anthony about the grants. Eriksen-Meier will talk to the County Commissioners first. If anyone has suggestions for other people Eriksen-Meier should reach out to before the grant applications, let her know! Eriksen-Meier will need letters of support.

Review of Action Items:

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| --- | --- | --- | --- |
|  | YES | NO | MOVED |
| All |  |  |  |
| * Get agenda items to Stumpf five days before meeting | X |  |  |
|  |  |  |  |
| Stumpf |  |  |  |
| * Post agendas and minutes | X |  |  |
| * Update demolition log and review | X |  |  |
|  |  |  |  |
| Stern |  |  |  |
| * Grant app on Google Drive | X |  |  |
|  |  |  |  |
| Wonson |  |  |  |
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| Nourai |  |  |  |
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| Olson |  |  |  |
| * Follow up with 20 E. Hansen |  |  |  |
|  |  |  |  |
| Engle |  |  |  |
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|  |  |  |  |
| Dubbe |  |  |  |
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| Eriksen-Meier |  |  |  |
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|  |  |  |  |
| King |  |  |  |
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**COMMITTEE REPORTS**

**Town and County Integration 2020**

*Genevieve Lot*

Stern, Smith, Wonson, and Engle will be on the board of the new foundation. Engle will cover the D&O insurance. Eriksen-Meier has secured a domain: tetonhistoricpreservationfoundation.org is ours! Eriksen-Meier is donating her time and money for the GoDaddy account. There should be a separate conversation about the foundation. There is an easement startup grant as well.

*Demolition Permit Review*

King said that the 21-day response for demolitions is not enough—45 would be ideal. The demolition review is incorporated into the new ordinance so the Board can wait for that process. Stern thinks it is better to keep this conversation in context of the ordinance.

**Grant/Contract Oversight Committee**

*Preservation Strategies Study*

The first reading of the ordinance will be next week. Paul Anthony wants this process to be done by the end of the year. Anthony responded to the Board’s comments. Stern will send out Anthony’s comments. Preservation projects will go to the Board and adaptive projects will go to the Design Review Committee and the Board. Stern is attending the next workshop (and will share comments from the Board) and Council meeting. Eriksen-Meier can attend the workshop. Stern thinks we should organize groups of public and private advocates for this ordinance i.e. the owners of the Wort and the Town. The support for the Landmark aspect of the ordinance is unclear. Board members could reach out to properties that are already on the Register or to folks who have interest in procuring a historic structure. Stern will ask Arne Jorgensen for his input. Eriksen-Meier wondered if this action would constitute lobbying. Stern said Board members could reach out in a personal capacity and that advocacy falls under the Board’s umbrella. Smith mentioned that it could qualify as public education. Stern and king want to develop a plan for the second meeting and see what happens at the first meeting on Monday.

**Interim President**

King has enjoyed being VP, but is happy to pass the torch. She was not intending on being interim president. Stern is willing to serve an interim president, but maybe the Board does not need to decide right away because Wonson’s situation is unclear. Smith and Dubbe agreed. The Board will table this item until more Board members are present. Smith suggested that Stern become to spokesperson while Wonson is absent, and Stern agreed.

**Strategic Alliances**

*JHHSM Location Move Update*

Jaouen has left the meeting. The JHHSM owns the property now and a few of the buildings have moved around.

*Community Character Initiative*

No updates.

*Hardeman Barns*

Stern reminded Salter about this project with the Raptor Center. No updates.

*Affordable Historic Housing*

No updates.

*Next Meeting*

The next meeting is November 10, 2020.

Meeting adjourned.

Board Terms:

Monay Olson 6/30/21

Sherry Smith 6/30/21

Ryan Nourai 6/30/22

Katherine Wonson 6/30/22

Kristine Abbey 6/30/22

Kurt Dubbe 6/30/22

Mackenzie King 6/30/23

Michael Stern 6/30/23

Andy Salter 6/30/23